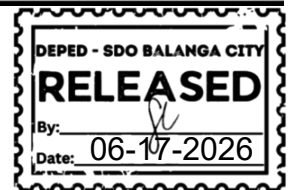




Republic of the Philippines
Department of Education
Region III – Central Luzon

SCHOOLS DIVISION OF BALANGA CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM

No. 314, s. 2026

**PREPARATION FOR THE ROLLOUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY VALIDATION FOR ELEMENTARY SCHOOLS**

To: Assistant Schools Division Superintendent
Division Chiefs (CID & SGOD)
Division Unit/Section Heads
Elementary Public School Heads
All Others Concerned

1. In preparation for the rollout of the **School Governance Council (SGC) Functionality Validation for elementary schools** scheduled to commence in August 2026, this Office directs all concerned personnel and school heads to undertake the necessary preparatory activities to ensure readiness and compliance with validation requirements.
2. All Public Elementary School Heads are instructed to ensure that their respective schools have received the necessary Technical Assistance (TA) on the preparation and organization of Means of Verification (MOVs) for the SGC Functionality Validation.
3. Schools shall utilize the same set of Means of Verification (MOVs) prescribed during previous validation activities. School Heads and SGC members are advised to prioritize the preparation and submission of the required **Minimum MOVs** before proceeding with the preparation of Additional MOVs.
4. All schools are likewise directed to ensure that their official school email accounts remain active and accessible, as these accounts shall be used for the uploading and submission of MOVs and other documents related to the validation process.
5. To facilitate the preparation and organization of validation requirements, schools are advised to access the Division SGC Validation Repository, which contains essential documents, templates, guidelines, and reference materials for the School Governance Council (SGC) Functionality Validation. The repository may be accessed through the following link: <https://tinyurl.com/bdhyym9b>
6. Schools requiring further clarification or assistance regarding the preparation of MOVs, validation procedures, access to the validation repository, or activation of official school email accounts may coordinate with the Division SGC Focal Person through the School Governance and Operations Division (SGOD).




Address: DFS Phase III, Talisay, Balanga City
Email Address: balanga.city@deped.gov.ph
Telephone No: (047) 935-0210





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7. For immediate dissemination and strict compliance


ROLAND M. FRONDA, EdD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Order No. 26, s. 2022

To be indicated in the Perpetual Index under the following subjects:

LOGO
MATATAG
REPORTS
TEMPLATES

Ref No.:SGOD-M&E/SOCMOB-2026-016
S1/S2 JUNE 10, 2026



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