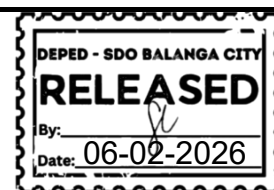




Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF CITY OF BALANGA

**Office of the Schools Division
 Superintendent**



DIVISION MEMORANDUM
 No. 294, s. 2026

**DIVISION-WIDE SYNCHRONIZED ELECTION FOR LEARNER-LED
 CLUB/ORGANIZATION**

To: Public Elementary /JHS / SHS School Heads
 SSLG/SELG Advisers
 Club Advisers
 All Others Concerned

1. Pursuant to OUOPS Memorandum No. 03-2023 titled Interim Guidelines of the Learner Government Program (LGP), all public elementary and secondary schools nationwide are mandated to facilitate learner-led clubs and organizations' elections and other relevant practices that will meaningfully support learners' initiative and respond to varied contexts.
2. In relation to this, this Office announces the conduct of Synchronized Election for learner-led club/organization for SY 2026-2027.
3. The SGOD-Youth Formation Unit, issues the timetable for the following activities which shall be observed during the conduct of Division-Wide Synchronized Election:

Suggested Date(s)	Activity
June 8, 2026	Announcement of School Learner-Led Club/Organization
June 9, 2026	Club / Organization Registration and Synchronized Election of all Clubs/Organization
June 10-11, 2026	Application for Club/Organization Accreditation (including club/organization logo)
June 15-19,2026	Submission of List of Accredited Club/Organization to Division Office
To be identified by the School Head	Crafting of General Plan of Action (all accredited organization/club)

4. All learner-led clubs and organizations accredited during the previous School Year shall only be required to submit a Letter of Intent for Renewal of Accreditation addressed to the School Head, together with their Accomplishment Report for the previous School Year. For learner-led clubs and organizations that are not yet accredited, all pertinent requirements prescribed under the accreditation guidelines shall be submitted for evaluation and approval. (please see Annex B)



Address: DFS Phase III, Talisay, Balanga City
Email Address: balanga.city@deped.gov.ph
Telephone No: (047) 935-0210



5. The list of accredited clubs/organization shall be accomplished after class hours to avoid disruption of classes. (please see Annex C)
6. Club/Organization Advisers are requested to provide their own format for the registration of interested learners.
7. All Supreme Elementary and Secondary Learner Government (SELG/SSLG) are requested to monitor the said Synchronized Election.
8. As stated in DepEd Order No. 012, s. 2025, (Letter G. Learner Government Elections, No. 22), the school's Commission on Elections and Appointment (COMECA) shall oversee the elections of other recognized clubs and organizations.
9. Student-Led Organizations such as the Youth for Environment in Schools Organization (YES-O), Girl Scouts of the Philippines, Boy Scouts of the Philippines, and Journalism shall not be included in the accreditation process, as these are mandated by the Department.
10. Templates and procedures for accreditation may be accessed through this link: <https://tinyurl.com/4xupn895>.
11. Wide dissemination of this Memorandum is earnestly desired.


ROLAND M. FRONDA, EdD, CESO V
Schools Division Superintendent

Encl.: As stated
To be indicated in the Perpetual Index under the following subjects:
ELECTION
LGP
YOUTH

Ref. No.SPG/SSG-2026-11
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