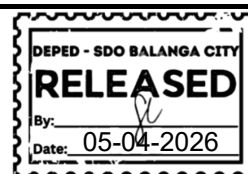




Republic of the Philippines  
**Department of Education**  
Region III – Central Luzon  
**SCHOOLS DIVISION OF CITY OF BALANGA**

Office of the Schools Division Superintendent

**OFFICE MEMORANDUM**  
No. 013, s. 2026



**CONDUCT OF LAKBAY-ARAL: LEARNING AND KNOWLEDGE BENCHMARKING  
ACTIVITIES TO YONDER AND ACCESS RENOWNED AND ADVANCED  
LIBRARIES AT BATAAN PENINSULA STATE UNIVERSITY LIBRARY COMMONS**

**To:** Division Chiefs (CID & SGOD)  
Education Program Supervisors  
Division Unit/Section Heads  
All Others Concerned

1. In support of strengthening learning resource management systems and promoting professional growth among education personnel, this Office announces the conduct of LAKBAY-ARAL: Learning and Knowledge Benchmarking Activities to Yonder and Access Renowned and Advanced Libraries on May 12, 2026, from 8:30 a.m. to 12:00 p.m., at the Bataan Peninsula State University (BPSU) Library Commons, Main Campus, Balanga City.
2. This activity aims to provide field exposure and benchmarking opportunities for selected participants to observe best practices in library management, resource organization, and integration of modern educational tools and innovations. Specifically, the activity aims to:
  - a. Improve strategies for effective management of educational resources;
  - b. Enhance skills in selecting, organizing, and curating quality learning materials;
  - c. Promote the adoption of best practices from leading libraries and learning resource centers;
  - d. Strengthen professional linkages among library personnel and education leaders; and
  - e. Inspire participants to promote reading and support a culture of lifelong learning.
3. The List of Participants and Activity Matrix are hereby attached as Enclosure Nos. 1 and 2.
4. Expenses relative to the conduct of the activity amounting to Three Thousand Five Hundred Pesos (Php 3,500.00) for supplies and materials shall be charged against available local funds, subject to the usual accounting and auditing rules and regulations.

5. This also serves as Authority to Travel of all participants.
6. Immediate dissemination of this Memorandum is earnestly desired.

  
**ROLAND M. FRONDA, EdD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: DepEd Order No. 024, s.2023

To be indicated in the Perpetual Index under the following subjects:

LAKBAY-ARAL  
LIBRARY COMMONS  
PGS

Ref. No. CID-2026-\_\_\_\_\_

C1/C8 *Amor*

**LIST OF PARTICIPANTS**

<b>NO.</b>	<b>NAME</b>	<b>DESIGNATION / POSITION</b>
1	Dr. Roland M. Fronda	Schools Division Superintendent
2	Dr. Merlinda T. Tablan	Chief EPS-CID
3	Dr. Ellen C. Macaraeg	Education Program Supervisor – Kindergarten/LRMDS
4	Dr. Maila M. Capulong	Education Program Supervisor - SGOD
5	Renato T. Yuzon	Administrative Officer V
6	Anne Mikaela T. Gatdula	Administrative Officer I V (Supply)
7	Ma. Crizon Y. Crisenes	Administrative Officer I V (Procurement)
8	Aries N. Panaligan	PDO I
9	Ronnie S. Fernandez	Librarian II
10	Racy V. Troy	PDO II

**ACTIVITY MATRIX**

<b>Time</b>	<b>Activity</b>	<b>Participants</b>	<b>Strategy/Venue</b>
8:00 AM – 8:30 AM	Travel Time	All Participants	Travel to BPSU
8:30 AM – 12:00 PM	Library Tour and Benchmarking Activity	All Participants	On-site observation and discussion, BPSU Library Commons
After Activity	Travel Back	All Participants	Return Travel