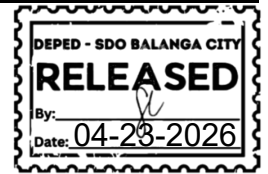




Republic of the Philippines
Department of Education
Region III – Central Luzon
SCHOOLS DIVISION OF CITY OF BALANGA

Office of the Schools Division Superintendent



OFFICE MEMORANDUM
No. 011, s. 2026

**CONDUCT OF ONLINE STRATEGY PERFORMANCE ASSESSMENT (SPA) FOR THE
1ST QUARTER OF 2026**

To: Assistant Schools Division Superintendent
Division Chiefs
Education Program Supervisors
Unit and Section Heads
Elementary and Secondary Public and Private School Heads
All Others Concerned

1. This Office announces the **Conduct of Online Strategy Performance Assessment for the 1st Quarter of 2026, to be held on April 24, 2026 (Friday), starting at 8:30AM.** The meeting link will be sent an hour before the activity.
2. The activity aims to:
 - a. **Review Q1 performance** by evaluating the Division's accomplishments against its targets and key performance indicators.
 - b. **Identify gaps and issues** in implementation across all functional areas and recommend corrective actions.
 - c. **Support better decision-making** by using performance data to guide planning and adjustments for the remaining quarters of CY 2026.
3. The assessment shall cover major functional areas including governance and management, curriculum implementation, learner support, human resource development, school operations, and resource utilization.
4. The list of core participants is attached as **Annex A**. All participants are expected to attend and come prepared with their respective performance reports and supporting documents. The Matrix of Activity is attached as **Annex B** for reference.
5. Immediate and wide dissemination of this Memorandum is desired.


ROLAND M. FRONDA, EdD, CESO V
Schools Division Superintendent

Ref No.: SGOD-EPS-2026-004
S1/S3
M



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Annex A

LIST OF PARTICIPANTS

No.	Name	Position
1	Dr. Roland M. Fronda	Schools Division Superintendent/CORE Team
2	Dr. Merlinda T. Tablan	Chef ES-CID/CORE Team -Governance Champion
3	Dr. Flordeliza A. Del Rosario	Chief ES-SGOD/CORE Team
4	Renato T. Yuzon	Administrative Officer V/CORE Team - Governance Champion
5	Glenda D. Avorque	Administrative Officer IV/CORE Team
6	Cheryl T. Quintero	Administrative Officer V/CORE Team
7	Dr. Ellen C. Macaraeg	EPS I-LR/CORE Team- Governance Champion
8	Lorna V. Guinto	EPS I-Values, ALS/CORE Team-Governance Champion
9	Dr. Jennifer A. Quiroz	SEPS HRD & PAR/CORE Team -Governance Champion
10	Dr. Abryn Jeuness R. Luna	Medical Officer III/CORE Team
11	Jose D. Dasig Jr.	Information Technology Officer I/CORE Team
12	Dr. Maila M. Capulong	EPS I-SGOD/OSM Team
13	Gemma Rose D. Loyola	SEPS-SMM&E/Soc Mob/OSM Team
14	Dr. Leticia E. Eugenio	EPS I-Math/OSM Team
15	Dr. Rufina E. Ramos	EPS I-AP/OSM Team
16	Myloose P. Felipe	Planning Officer III/OSM Team
17	Haydee C. Chavez	Education Program Specialist II/OSM Team
18	May Ann M. Enriquez	Administrative Officer IV/OSM Team
19	Danamari C. Rubiano	Administrative Assistant III/OSM Team
20	Aries N. Panaligan	Project Development Officer I/OSM Team
21	Crisel I. Nojadera	Administrative Aide III/OSM Team
22	Cherry Joy M. Enriquez	Project Development Officer II-DRRM
23	Princess Diane G. Supan	Project Development Officer I-YFD
24	Maria Joby F. Zulueta	Nurse II-SHN
25	Atty. Jayson Leo A. Visitacion	Attorney III-Legal Unit
26	Clamay B. Montemayor	Administrative Officer III-Payroll Unit
27	Crizon Y. Crisenes	Administrative Officer IV-Procurement Unit
28	Anne Mikhaela T. Gatdula	Administrative Officer IV-Supply Unit
29	Karla Liza P. Izon	Administrative Officer IV-Records Unit
30	Rosielyn T. Cerezo	Administrative Assistant III

Annex B

Strategic Performance Assessment Matrix

TIME	AGENDA/ACTIVITY	OBJECTIVE	LEAD PERSON	EXPECTED OUTPUT
8:00 – 8:30 AM	Program Preliminaries (Nationalistic Song, Prayer)	Set the tone and formally open the session	Haydee C. Chavez Education Program Specialist II	Participants oriented and ready
8:30 – 8:40 AM	Welcome Remarks/ Inspirational Message	Provide direction and emphasize importance of the activity	Dr. Roland M. Fronda, CESO V Schools Division Superintendent	Shared understanding of purpose
8:40 – 8:55 AM	Overview of the Strategic Performance Assessment and Meeting Objectives	Align participants on goals, flow, and expectations	Dr. Maila M. Capulong EPS I – SGOD / Chairman, OSM	Clarity on session objectives
8:55 – 9:15 AM	Presentation of the PGS Clean Documents and SPC Updates	Present updated strategic documents and commitments	Aries N. Panaligan PDO I, OSM	Updated reference for discussion
9:15 – 9:35 AM	Status and Updates of Operations Review Protocol	Present and clarify review processes and protocols	Danamari C. Rubiano AO II, Procurement Unit	Understanding of review protocol
9:35 – 10:45 AM	Updates on Strategic Performance Commitments and Status (per unit)	Report progress, issues, and support needs	Unit Heads / OSM Facilitator	Consolidated unit performance status
10:45 – 11:00 AM	Health Break			
11:00 – 11:50 AM	Performance Review and Analysis (Targets vs. Accomplishments)	Analyze overall performance and identify gaps	Governance Champions	Identified gaps and performance insights
11:50 – 12:10 PM	Agreements, Commitments, and Next Steps	Define actions, responsibilities, and timelines	Dr. Maila M. Capulong EPS I – SGOD / Chairman, OSM	Agreed action plans and commitments
12:10 – 12:20 PM	Closing Remarks	Summarize and formally close the session	Gemma Rose D. Loyola Senior Education program Specialist	Clear next steps and closure