

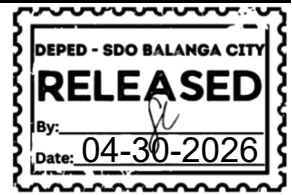


Republic of the Philippines  
**Department of Education**  
Region III – Central Luzon  
**SCHOOLS DIVISION OFFICE OF BALANGA CITY**

**Office of the Schools Division  
Superintendent**

**DIVISION MEMORANDUM**

No. 240 s. 2026



**ATTENDANCE TO THE ONLINE TRAINING ON THE  
MPHILGEPS EBIDDING FACILITY FOR GOVERNMENT AGENCIES**

To: Assistant Schools Division Superintendent  
Chiefs, SGOD and CID  
Education Program Supervisors,  
Unit/Section Heads  
Public Elementary and Secondary School Heads  
All others concerned


1. In line with the continuous enhancement of government procurement processes, the PhilGEPS Office invites concerned personnel to participate in the Online Training on the mPhilGEPS eBidding Facility for Government Agencies, scheduled on 20 May 2026, from 9:30 AM to 5:00 PM, to be conducted via Google Meet.
2. This comprehensive online training aims to familiarize participants with the mPhilGEPS eBidding Facility and its essential modules, specifically:
  - Introduction to mPhilGEPS eBidding Facility
  - Accounts Management
  - eBidding Modules, including:
    - Annual Procurement Plan (APP)
    - Purchase Request (PR)
    - Bid Notice
    - Bid Opening, Evaluation, and Post-Qualification
    - Award Notice
    - Contract Implementation
    - Reports Generation
3. Relative to this, each school is requested to register two (2) representatives, preferably those directly involved in government procurement such as BAC Secretariat personnel, Bids and Awards Committee Members, Technical Working Group members, or End-Users/Implementing Units through this link <https://philgeps.gov.ph/training-calendar> .



Address: DFS Phase III, Talisay, Balanga City  
Email Address: balanga.city@deped.gov.ph  
Telephone No: (047) 935-0210



4. Participants are advised that once registration is confirmed, the official training link will be sent via email three (3) days prior to the scheduled training. Participants are therefore encouraged to regularly monitor their email inbox.
5. This training is FREE of charge. A Certificate of Attendance shall be issued to participants who complete the training and accomplish the post-training evaluation survey.
6. Wide dissemination of this memorandum is enjoined.

  
**ROLAND M. FRONDA, EdD, CESO V**  
*Schools Division Superintendent*

Encl.:  
Reference:  
To be indicated in the Perpetual Index under the following subjects:

BAC  
COMMITTEE  
PROCUREMENT  
TRAINING

*Ref No: SDO-OSDS-PROC-2026-002*  
*cyc*



# Training Schedule

Browse available training sessions and register for upcoming events

- Available
- Filling Fast
- Full
- Registration Closed

< > Today

MAY 2026

Calendar List







<b>May 6, 2026</b>	<b>Wednesday</b>
9:30 am - 12:00 am ● Online Training on the mPhilGEPS eBidding Facility for Government Agencies on 6-7 May 2026	
<b>May 7, 2026</b>	<b>Thursday</b>
12:00 am - 5:00 pm ● Online Training on the mPhilGEPS eBidding Facility for Government Agencies on 6-7 May 2026	
<b>May 13, 2026</b>	<b>Wednesday</b>
9:30 am - 4:00 pm ● Online Training on the mPhilGEPS eBidding Facility for Merchants on 13 May 2026	
<b>May 20, 2026</b>	<b>Wednesday</b>
9:30 am - 12:00 am ● Online Training on the mPhilGEPS eBidding Facility for Government Agencies on 20-21 May 2026	
<b>May 21, 2026</b>	<b>Thursday</b>
12:00 am - 5:00 pm ● Online Training on the mPhilGEPS eBidding Facility for Government Agencies on 20-21 May 2026	



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## Online Training on the mPhilGEPS eBidding Facility for Government Agencies on 20-21 May 2026

 DATE	May 20, 2026	 TIME	9:30 AM - 5:00 PM
 ONLINE LINK	Restricted to registered participants	 REGISTRATION STATUS	255 / 300 registered
 AVAILABILITY	<b>FILLING FAST</b>	 ELIGIBILITY	Open for Agencies Only

### DESCRIPTION

#### Greetings!

The PhilGEPS Office invites you to participate in the **Online Training on the mPhilGEPS eBidding Facility for Government Agencies**. We are pleased to have you participate in this comprehensive online training program, scheduled on **20-21 May 2026**, from **9:30 AM to 5:00 PM** via **Google Meet**.

The training mainly focuses on user familiarization with the following modules:


- Introduction to mPhilGEPS eBidding Facility
- Accounts Management
- eBidding Modules:
  - Annual Procurement Plan (APP)
  - Purchase Request (PR)
  - Bid Notice
  - Bid Opening, Evaluation, and Post Qualification
  - Award Notice
  - Contract Implementation
  - Reports Generation

Relative to this, may we request a **MAXIMUM OF TWO (2) REPRESENTATIVES** from your organization, **preferably personnel assigned to government procurement (BAC Secretariat, Bids and Awards Committee Members, Technical Working Group, or End-Users/Implementing Units)**. Once your registration is confirmed, keep an eye on your inbox! We will email the official training link to you **three (3) days** prior to the scheduled training.

This training is **FREE!** A certificate of attendance will be issued to participants who will attend the two-day training and complete the post-training evaluation survey.

If you need any further assistance, please get in touch with the IT Research and

Close

 Log in to Register