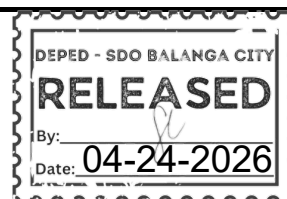




Republic of the Philippines  
**Department of Education**  
Region III – Central Luzon  
**SCHOOLS DIVISION OF CITY OF BALANGA**

Office of the Schools Division Superintendent


**DIVISION MEMORANDUM**  
No. 238, s. 2026



**CONDUCT OF AI 101 FOR EDUCATORS (ONLINE TRAINING)**

**To:** Assistant Schools Division Superintendent  
Division Chiefs (CID & SGOD)  
Division Unit/Section Heads  
Elementary and Secondary Public Schools Heads  
All Others Concerned

1. In support of the Department of Education's initiative on the responsible and effective integration of Artificial Intelligence (AI) in education, pursuant to DepEd Memorandum No. 003, s. 2026, this Office announces the conduct of the AI 101 for Educators: Enhancing Teaching Productivity with AI and OCR on May 15, 2026 at 9:00 AM, to be conducted online, with the platform link to be provided one (1) day before the scheduled activity.
2. The activity aims to provide educators with foundational knowledge on Artificial Intelligence, its practical applications in teaching and learning, and its responsible and ethical use in educational settings.
3. The training is complimentary and will be facilitated by Informatics Baguio City Center, Inc., covering topics such as introduction to AI in education, OCR applications, ethical use of AI, and practical AI teaching workflows
4. Participation of school heads, teachers, and SDO personnel is required, provided it will not disrupt school/office operations.
5. Immediate dissemination of this Memorandum is desired.

  
**ROLAND M. FRONZA, EdD, CESO V**  
Schools Division Superintendent



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